1. Introduction:

Briefly introduce the project.

State the aims and objectives.

2. Requirements:

Present a prioritized set of key functional and non-functional requirements.

Explain the process used to determine these requirements.

3. Deliverables:

Provide an overview of the expected project deliverables.

Specify the scope of each deliverable.

4. Chosen Approach:

Explain the approach chosen for the project.

Demonstrate consideration of alternative approaches.

Discuss how research influenced the chosen approach.

Address topics such as project management methodology, development tools, and evaluation/testing tools.

5. Plan:

Present a schedule of activities (Gantt chart or similar).

Include key milestones in the project timeline.

Perform a risk analysis, identifying potential problems.

Describe the contingency plan or approach to mitigate potential issues.

Clearly state what has been achieved to date within the plan.

6. Research and Literature Review:

Identify and summarize background research.

Include competitive reviews, academic papers, and technical publications.

Provide citations for each source.

Follow each citation with a brief descriptive and evaluative paragraph (approximately 150 words).

7. Conclusion:

Summarize the key points discussed in the interim report.

8. References:

Include a list of all references and citations used in the report.

9. Appendices:

Include any supplementary material, charts, or additional data.